



Windsor High School and Sixth Form

Uniform Policy	
Responsible Committee:	Windsor Local Advisory Board
Policy Co-ordinating Officer:	Deputy Headteacher Student Services
Date adopted by Windsor Local Advisory Board:	March 2023
Next review date:	September 2024

1. Aims

This policy aims to:

- Set out our approach to requiring a uniform / Sixth Form business dress that is of reasonable cost and offers the best value for money for parents and carers
- Explain how we will avoid discrimination in line with our legal duties under the Equality Act 2010
- Clarify our expectations for school uniform / Sixth Form business dress

2. Our school's legal duties under the Equality Act 2010

The [Equality Act 2010](#) prohibits discrimination against an individual based on the protected characteristics, which include sex, race, religion or belief, and gender reassignment. To avoid discrimination, our school will:

- Avoid listing items based on gender, to give all students the opportunity to wear the uniform/ Sixth Form business dress they feel most comfortable in or that most reflects their self-identified gender.
- Make sure that our uniform costs the same for all students.
- Allow all students to have long hair (though we reserve the right to ask for this to be tied back).
- Allow students to request changes to swimwear for religious reasons.
- Allow students to wear plain black headscarves or other religious or cultural symbols.
- Allow for adaptations to our policy on the grounds of equality by asking students or their parents to get in touch with Form Tutor or Head Of House (HOH), who can answer questions about the policy and respond to any requests.

3. Limiting the cost of school uniform

Our school has a duty to make sure that the uniform / Sixth Form business dress we require is affordable, in line with statutory [guidance](#) from the Department for Education on the cost of school uniform.

We understand that items with distinctive characteristics (such as branded items, or items that have to have a school logo or a unique fabric/colour/design) cannot be purchased from a wide range of retailers and that requiring many such items limits parents' ability to 'shop around' for a low price.

We will make sure our uniform:

- Is available at a reasonable cost.
- Provides the best value for money for parents/carers.

We will do this by:

- Carefully considering whether any items with distinctive characteristics are necessary.
- Limiting any items with distinctive characteristics where possible, for example, by asking that the blazer is plain black and can have the school badge added.
- Limiting items with distinctive characteristics to low-cost or long-lasting items, such as ties.

- Avoiding specific requirements for items students could wear on non-school days, such as coats, bags and shoes.
- Keeping the number of optional branded items to a minimum, so that the school's uniform can act as a social leveller.
- Avoiding different uniform requirements for different year/class/house groups.
- Avoiding different uniform requirements for extra-curricular activities.
- Making sure that arrangements are in place for parents to acquire second-hand uniform items.
- Avoiding frequent changes to uniform specifications and minimising the financial impact on parents of any changes.
- Consulting with parents and students on any proposed significant changes to the uniform policy and carefully considering any complaints about the policy.

4. Expectations for school uniform

4.1 Main School uniform

- Black sensible length skirt and/or black tailored trousers
- White shirt or blouse – long enough to be tucked in
- **School tie**
- **Black plain Windsor High School V' neck jumper (optional)**
- **Black blazer with the school badge worn on the blazer pocket**
- Plain black formal shoes
- Black or natural tights
- Black or white socks

Hoodies are not allowed in school.

For clarification:

- School skirts should be of an appropriate length of which we deem to be between knee length to just above the ankle.
- Trousers should be black cotton school trousers (skinny jeans, leggings or tight trousers are not acceptable or suitable).
- All students should wear plain black formal shoes (trainers are not acceptable footwear).
- Headscarves must be plain black.
- Ties must be fastened correctly so as to cover the fastened top button of the shirt.
- Facial piercings are not permitted.
- Smart watches are not permitted.

Hairstyles

Unnatural hair colours/highlights are not acceptable. Extreme patterns, stripes or lines cut into the hair are not allowed.

Makeup

Natural, discreet, barely noticeable makeup is permitted; if it is deemed excessive or inappropriate students will be asked to remove it. False eyelashes and eyeliner should not be worn in school.

Nail polish

False/acrylic nails/tips and nail polish are not permitted in school. Failure to adhere to this will result in the student being asked to remove them or the nail polish.

The school will determine what is acceptable and suitable in the interests of maintaining high standards and student's modesty.

Main School PE Kit

Girls

Compulsory items:

- **School navy polo shirt with school badge**
- **School navy football shorts**
- **School navy football socks**
- **School navy leggings**
- Trainers

Optional items

- **School training pants**
- **School zip-up training top**

Boys

Compulsory items

- **School navy polo shirt with school badge**
- **School navy football shorts**
- **School navy football socks**
- **School navy rugby top**
- Trainers

Optional items

- **School training pants**
- **School zip-up training top**
- Football/rugby boots (advised for rugby and football on field)

Sixth Form Dress Code

Girls

- Blouse/ top with appropriate sleeve and neckline
- Smart skirt of suitable length/ full length trousers
- Cardigan / jumper / smart jacket

Boys

- Collared shirt
- Trousers (neutral colour)
- Tie
- Suit jacket or V - neck jumper (optional)
- Shoes

Sixth Form Practical subjects

Students have the opportunity to purchase Windsor branded sportswear at the start of the term. This (or a close equivalent) must be worn for all timetabled lessons.

4.2 Where to purchase it

Uniform highlighted in bold (main uniform and PE kit) is branded uniform and can be purchased from www.swischoolwear.co.uk

Other items of uniform / Sixth Form business dress i.e. shirts, skirts, trousers and shoes can be purchased from high street retailers e.g. Asda, M&S, Matalan.

Pre-Loved Uniform

Windsor High School and Sixth Form has joined UniformD Marketplace to provide parents with access to pre-loved school uniform, you can purchase from www.uniformd.co.uk/windsorhigh

5. Expectations for our school community

5.1 Students

Students are expected to wear the correct uniform / Sixth Form business dress at all times (other than specified non-school uniform days) while:

- On the school premises.
- Travelling to and from school.
- At out of school events or on trips that are organised by the school, or where they are representing the school (if required).

Students are also expected to contact Head of House / Post 16 Leader if they want to request an amendment to the uniform policy in relation to their protected characteristics.

5.2 Parents and Carers

Parents and carers are expected to make sure their child has the correct uniform / business dress and PE kit, and that every item is:

- Clean
- Clearly labelled with the child's name
- In good condition

Parents are also expected to contact Head of House / Post 16 Leader if they want to request an amendment to the uniform policy in relation to:

- Their child's protected characteristics.
- The cost of the uniform.

Parents are expected to lodge any complaints or objections relating to the school uniform in a timely and reasonable manner.

Disputes about the cost of the school uniform / Sixth Form business dress will be:

- Resolved locally
- Dealt with in accordance with our school's complaints policy

The school will work closely with parents to arrive at a mutually acceptable outcome.

5.3 Staff

Staff will closely monitor students to make sure they are in correct uniform / business dress. They will give any students and families breaching the Uniform Policy the opportunity to comply, but will follow up with the Headteacher if the situation doesn't improve.

Ongoing breaches of our Uniform Policy will be dealt with in accordance to our Behaviour Policy. In cases where it is suspected that financial hardship has resulted in a student not complying with this Uniform Policy, staff will take a mindful and considerate approach to resolving the situation.

5.4 Governors

The Local Advisory Board (LAB) will review this policy and make sure that it:

- Is appropriate for our school's context
- Is implemented fairly across the school
- Takes into account the views of parents and students
- Offers a uniform that is appropriate, practical and safe for all students

The Board will also make sure that the school's uniform supplier arrangements give the highest priority to cost and value for money, for example by avoiding single supplier contracts and by re-tendering contracts at least every five years.

6. Monitoring arrangements

This policy will be reviewed every two years by the Deputy Head of Student Services. At every review, it will be approved by the LAB.

7. Links to other policies

This policy is linked to our:

- Behaviour policy
- Equality information and objectives statement
- Anti-bullying policy
- Complaints policy