

## **Temporary Operational Annex for March 2021**

### **Behaviour and Discipline Student Policy**

#### **Background**

This temporary operational annex to our Pupil Behaviour and Discipline Policy sets out the procedures for pupils returning to school in March 2021 in response to DFE Guidance for full opening schools published February 21st 2021

In response to COVID-19 the way that we are currently operating in schools is different than usual. However, important behaviour and discipline principles remain the same.

#### **Introduction**

1. The government's strategic response to COVID-19 was to enforce social distancing in order to reduce people's exposure to the virus and stall its spread. As a result, from 5th January 2021, schools were closed a second time to all pupils except for those classified as vulnerable, those with Education, Health and Care plans (EHCPs) and children of key workers critical to the COVID-19 response.
2. During their prolonged absence from school for many, pupils have suffered from significant changes to their learned routines, daily structure, social and behavioural norms. WAT academies provided robust academic and wellbeing support throughout the partial school closure period, however many pupils may have potentially forgotten the habits and expectations which are intrinsic to the culture of the school. Leaders and governors are aware that COVID-19 has the potential to impact on the mental health of pupils and their family members; this in turn can affect a pupil's behaviour.
3. Culture is created in our school by establishing behavioural norms and ensuring that these are taught explicitly and corrected where necessary to ensure that the school is a calm, orderly and disciplined environment where rules are followed to enable excellent teaching and learning to take place. We are resetting the culture in response to the enforced COVID-19 disruption by introducing new behavioural norms and routines around [protective measures](#) and personal hygiene clearly and accessibly.
4. This annex supplements the current Pupil Behaviour and Discipline Policy. It identifies the minimum behavioural norms that are expected during the coronavirus pandemic.

## EXPECTATIONS IN THE SCHOOL AND WIDER COMMUNITY

### Additions/changes for a wider reopening of school from March 2021

Students must:

- Adhere to the Government guidance: ***Coronavirus (COVID-19): safer travel guidance for passengers*** if travelling to and from school using public transport. At Windsor Academy Trust we are encouraging you not to travel to school via public transport but make your way to school via other means.
- Arrive to school and leave to go home at the designated time using the designated entrance / exit route. Do not wait around for friends and do not congregate. Speak to a member of staff if your parent or carer normally collects you and is not on time.
- Maintain a social distance of 2 metres, where possible, but a minimum of 1 metre away from other people.
- Avoid physical contact of any type at any time. This includes horseplay, hugging, handshakes etc.
- Move quickly and sensibly to your designated zone areas, keeping to the one way system and ensuring a social distance of 2 metres, where possible, but a minimum of 1 metre away from other people.
- Stick to the seating plan. Do not move tables or chairs and do not leave your seat without speaking to the teacher. The seating plan in the classroom is non-negotiable and is in place for the safety of each student.
- Not share belongings (food, stationery, books etc) with others and do not handle other people's belongings.
- Keep to your designated zone areas at all times and maintain a safe distance from others between and during lessons.
- Keep to your designated zone area for all break and lunchtimes, maintain a social distance of 2 metres, where possible, but a minimum of 1 metre away from other people.
- Wash / sanitise hands on arrival at school, before and after eating, and after using the toilet.
- Use tissues or the inside of the elbow if sneezing or coughing, in line with the "catch it, bin it, kill it" message and avoid touching your mouth, nose and eyes.
- Not cough or spit at or towards any other person.
- Inform a member of staff immediately if you are experiencing symptoms of coronavirus such as a high temperature, a new continuous cough or loss or change to your sense of smell or taste.
- Students should wear an appropriate face mask in the classroom, communal areas and corridors where social distancing may not always be possible.  
***Government guidance: Face coverings in education***

## **MANAGING BEHAVIOUR**

### **Rewards and recognition**

All WAT Schools place a great deal of importance on the positive effect that rewards and recognition have on students of all ability levels. During Covid19 rewards and recognition will be adapted, ensuring that Government guidance is adhered to.

### **Sanctions and Support**

A tiered approach to sanctions and support is always used, within the Windsor Academy Trust Prepared for Excellence framework, to ensure our high standards and expectations are maintained.

Usual sanctions will be in place in accordance with the Behaviour and Exclusion Policies. As with the Behaviour Policy, Headteachers will have overall responsibility to determine the appropriate sanction if students do not adhere to Covid-19 specific expectations set out in section 4 of Covid-19 operational annex.