



## Windsor High School and Sixth Form

### Homework Policy

<b>Homework Policy</b>	
<b>Responsible Committee:</b>	Windsor Local Advisory Board
<b>Policy Co-ordinating Officer:</b>	Deputy Headteacher – Teaching and Learning
<b>Date revised by Windsor Local Advisory Board:</b>	June 2024
<b>Next review date:</b>	June 2025

# Homework Policy

## Rationale

*"Homework is not an optional extra, but an essential part of a good education". -1999 White Paper, Excellence in Schools*

Homework (remote learning) is work that is set to be done outside the timetabled curriculum. It contains an element of independent study in that it is not usually directly supervised by a teacher. It is important in raising student achievement.

Not all homework is done at home; in fact, for some students who find it hard to work at home, or for some tasks which may require resources (books, software, equipment) more readily available at school, it is necessary or desirable to carry out the task at school.

Homework enhances student learning, improves achievement and develops students' study skills and as such is an integral part of the curriculum. It requires careful planning and integration into the scheme of work of each curriculum area.

## Aims

Homework enables students to:

- Consolidate and extend work covered in class or prepare for new learning activities.
- Access resources not available in the classroom.
- Develop research skills.
- Have an opportunity for independent work.
- Show progress and understanding.
- Provide feedback in the evaluation of teaching.
- To enhance their study skills e.g. planning, time management and self-discipline.
- To take ownership and responsibility for learning.
- Engage parental co-operation and support.
- Create channels for home school dialogue.

## Expectations: When, how much and by whom?

### Key Stage 3

At Key Stage 3 students will receive one piece of homework per week, usually lasting 30 minutes, in the following subject areas:

English, Maths, Science, RE, French, Humanities, ICT, Art, DT, Music and PE.

Where a subject sets an extended task over several weeks, the expectation will be that the students will spend an average time per week as stated above. The Faculty issuing the homework will be expected to give further guidance to students to enable them to break the tasks into smaller parts.

### Key Stage 4

At Key Stage 4, students will be set homework that lasts one hour in length in the following subject areas:

English, Maths, Science, GCSE Option A, B, C and D.

Students should also spend time each week reviewing notes and revising.

## **Key Stage 5**

At Key Stage 5, students should be set a minimum of three hours worth of homework per subject that they are studying. In addition to this, students should also spend time each week reviewing notes, revising and reading around the subject area. If a class is taught by more than one teacher, it is important that communication takes place, and the Faculty Director is aware as to who is setting

## **Incentives and Sanctions**

### **Incentives**

High quality homework and a good work ethic should be sensitively praised in class. Rewards can be posted via ClassCharts. Where appropriate, homework - could be included in display work. Rewards for achievement and sustained effort may be awarded for good homework. This should be awarded via Class Charts. For exceptional pieces of homework, a faculty letter or praise postcard may also be sent home.

### **Sanctions**

When homework is not completed, teachers should initially support the student and ensure the tasks set meet the student's needs. If this is so, then sanctions should be used.

1. Class teacher - discussion and negotiation with student, imposition, informing parents via ClassCharts. Detention if necessary.
2. Faculty Director - discussion and negotiation with referred student, imposition, informing parents by ClassCharts. Letter to parents and detention if necessary.
3. Tutors - through weekly monitoring of ClassCharts, identifying students with homework problems across several curriculum areas and refers to Head of House. Head of House discusses and negotiates with student, applies sanction or support where appropriate.

## **Responsibilities**

### **The role of the student**

1. To listen to homework instructions in class.
2. To copy down instructions for the task and deadline date into the homework diary.
3. To ensure that homework is completed and handed in to meet the deadline.
4. To attempt all work and give their best.
5. To inform the class teacher of any difficulties.

### **The role of the Form Tutor**

1. To include homework in student form time mentoring where appropriate.
2. To check ClassCharts for homework completion.

### **The role of the Class Teacher**

The class teacher controls the direction of homework and the nature of tasks undertaken. The teacher will:

1. Set homework according to the expectations and frequency for homework set out at the start of the year.
2. Provide the stimulus.
3. Give full and comprehensive instructions.
4. Set deadlines for completed work and ensure that they are met.
5. Mark and return all homework promptly.
6. Provide help and support.

7. Inform the Faculty Director and Curriculum Leader, Tutor and Head of Year/House, as appropriate, when problems arise.

**Policy Co-ordinating officer: Deputy Headteacher – Teaching and Learning**

**Date of last review: June 2024**