



Windsor High School and Sixth Form

A part of the Windsor Academy Trust

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Changestofacecoverings(ved/generaltyping)

29 November 2021

Dear Parent/Carer,

In light of the Government announcement over the weekend of a return to face coverings in shops, on public transport and in schools, I thought you would value an update as to the additional measures we are implementing to mitigate the transmission of Coronavirus at Windsor High School and Sixth Form

Government guidance has changed to the following:

"We recommend that face coverings should be worn by pupils, staff and adult visitors when moving around the premises, outside of classrooms, such as in corridors and communal areas. This is a temporary measure. Pupils in these schools should also wear a face covering when travelling on public transport and dedicated transport to and from school. We do not advise that pupils and staff wear face coverings in classrooms"

Consequently, from tomorrow 30th November 2021, face coverings will be expected for students and staff at transition times (i.e. walking to and from a lesson whilst in the building) or in communal areas where social distancing is difficult

Face coverings are to be put on before students enter the school building and staff will instruct students to put them on before they leave a classroom

Face coverings will **not** be required to be worn during lessons

Where students use public transport they should wear face coverings on their journey to and from school. Face coverings are required on all public and dedicated local authority services

Face coverings are now also expected in shops and public buildings, as per Government guidance

Parents/Carers may wish for their daughter/son to wear either a disposable or reusable mask. In terms of reusable masks, we would encourage students to bring a small bag to carry them in when they are not being worn. It is preferable that they have two masks with them at all times. For disposable masks, bins are provided across the school; students must have their additional disposable masks stored in a sealable bag

Important information to note for parents/carers:

- Please ensure that the face covering is the correct size for your daughter/son
- Reusable face coverings must be cleaned on a daily basis



- Face coverings must be plain, cannot include a graphic which could cause offence and must be appropriate for a school context

Guidance on using and removing a face covering:

- Use hand sanitiser before removing
- Only handle the straps, ties or clips
- Do not give the face covering to someone else to use
- Use hand sanitiser once removed
- If single-use, dispose of it carefully in a waste bin in classrooms and do not recycle
- If reusable, wash it in line with manufacturer's instructions at the highest temperature appropriate for the fabric

Exceptions:

Some students, for good reason, will be exempt from wearing a face covering. Parents/Carers should write a note in their child's planner if they believe that their child should be exempt. The school will work with families to consider each case individually

In addition to the expectation for compulsory face coverings from tomorrow, we continue to encourage twice weekly Lateral Flow Testing to identify any possible undetected cases of Covid-19

In the past, our students have coped brilliantly with the expectations that have been put in place to ensure a safe and supportive working environment for the whole school community. The arrangements and procedures that have been implemented are under constant review and we will continue to update you as the local and national guidance changes

I would like to take this opportunity to thank you for your continued support and understanding at this time. By working together we have ensured that we have kept cases of Covid-19 low at Windsor. These recent changes to our working protocols will continue to mitigate against any further spread

Please contact us should you require any further guidance or support

Yours faithfully



Mr S. Lanckham
Headteacher